



Duncan, Messersmith

AND ASSOCIATES, L.t.d.
CERTIFIED PUBLIC ACCOUNTANTS & CONSULTANTS

1913 Malvern Ave., Hot Springs, AR 71901
PHONE: (501) 624-7400 • FAX: (501) 623-6451
info@hscpas.com

After completing this form, you may fax, mail or email it back to us.

Company Name: _____ EIN#: _____

Contact: _____ Title: _____

ADDRESS: HOME

Primary Mailing

ADDRESS: BUSINESS

Primary Mailing

EMAIL

Primary

PHONES

Primary

Home: _____
 Business: _____
 Mobile: _____
 Mobile 2: _____
 Fax: _____
 Other: _____

WEBSITE

Services

- | | |
|---|---|
| <input type="checkbox"/> Monthly Accounting | <input type="checkbox"/> Contractor's License |
| <input type="checkbox"/> Quarterly Accounting | <input type="checkbox"/> Payroll (In-House) |
| <input type="checkbox"/> Semi-Annual Accounting | <input type="checkbox"/> Payroll (After the Fact) |
| <input type="checkbox"/> Annual Accounting | <input type="checkbox"/> W-2 Preparation |
| <input type="checkbox"/> Commercial Personal Property | <input type="checkbox"/> 1099 Preparation |
| <input type="checkbox"/> Occupational Tax | <input type="checkbox"/> Audit |
| <input type="checkbox"/> Franchise Tax | <input type="checkbox"/> Review |
| <input type="checkbox"/> Sales/Use Tax | <input type="checkbox"/> Other: _____ |

Additional Businesses/Family Members who are clients: _____

Referred By: _____

Bank Information

Bank Name: _____ Routing #: _____ Account #: _____

NOTES: _____